

Healthcare Center Business Overview



Indiana University Health

Offers citizens Wellness Exams to educate patients about their health. The clinic also performs healthy eating education, offers mental health resources, promotes disease control and shares public service announcements.

<p style="text-align: center;">CEO</p> <ol style="list-style-type: none"> 1. Submits loan application. 2. Signs all business payroll checks. 3. Oversees business operations and makes business decisions. 4. Prepares and sends health care invoices. 5. Signs Insurance Policy and Rental Agreement. 6. Completes the Business Improvement Plan. 7. Prepares and gives speech at the Opening Town Meeting, if time permits. 	<p style="text-align: center;">CFO</p> <ol style="list-style-type: none"> 1. Obtains bank loan. 2. Inputs employee payroll information. 3. Prints and distributes employee payroll checks. 4. Makes business expense payments. 5. Makes business deposits and tracks loan payoff progress.
<p style="text-align: center;">DIETICIAN</p> <ol style="list-style-type: none"> 1. Distributes supplies received from the Supply Center. 2. Conducts nutrition survey. 3. Promotes healthy eating by conducting nutrition education activity with citizens. 4. Writes a public service announcement about healthy eating habits. 	<p style="text-align: center;">EVS TECHNICIAN</p> <ol style="list-style-type: none"> 1. Ensures area is properly cleaned after every Wellness Exam. 2. Writes a public service announcement promoting hand washing and decreasing communicable disease transfer. 3. Creates steps for proper hand hygiene and works to educate fellow citizens with demonstration activity.
<p style="text-align: center;">MENTAL HEALTH PROFESSIONAL</p> <ol style="list-style-type: none"> 1. Distributes supplies received from the Supply Center. 2. Writes a public service announcement about mental health wellness. 3. Promotes healthy mental health by conducting stress management education activity with citizens. 	<p style="text-align: center;">PATIENT REGISTRAR</p> <ol style="list-style-type: none"> 1. Distributes health care vouchers. 2. Informs businesses of financial benefits that result from healthy employees. 3. Responsible for checking in citizens for the wellness exam. 4. Delivers incentive checks to businesses when 75% of their employees have completed wellness exams.
<p style="text-align: center;">REGISTERED NURSE</p> <ol style="list-style-type: none"> 1. Writes public service announcements (PSAs) about provided health care topics. 2. Conducts Wellness Exams on <i>JA BizTown</i> citizens. 3. Prepares and gives speech at the Closing Town Meeting, if time permits. 	